

**Minutes of the Grinnell City Council Meeting
Monday, March 20, 2006**

The City Council of the City of Grinnell met in regular session in the Council Chambers of the Grinnell Community Center, 927 4th Avenue, Grinnell, Iowa, at 7:00 p.m., Monday, March 20, 2006. Mayor Canfield presided.

Roll Call: PRESENT: McNaul, Wright, Worley, Witt, Wilson, White.
 ABSENT: None.

PERFECTING AND APPROVAL OF AGENDA:

Moved by WHITE, second by WITT, to approve the Agenda and the Consent Agenda as presented. Vote: (6) ayes, motion carried.

CONSENT AGENDA:

- A. Previous minutes as drafted from the Monday, March 6, 2006 Regular Session.
- B. Approval of the Off-Premise Application for Liquor, Wine or Beer for Wal-Mart Supercenter #647, 415 Industrial Avenue.
- C. Approval of the transfer of the cigarette/tobacco permit for Wal-Mart Super Center, 415 Industrial Avenue.
- D. Approval of the renewal of the liquor license for China Sea, 714 4th Avenue.
- E. Acceptance of the resignation of police officer Lacy Harrington.
- F. Acceptance of the resignation of Jerry VanErsvelde.
- G. Approval of the Arbor Day Proclamation.

HONORING A CITY EMPLOYEE:

Mayor Canfield and Council Member Jim White will presented Jan Anderson an award recognizing his 25 years of service to the city. Anderson has served the city since July, 1979.

COMMUNICATIONS/COMMITTEE MINUTES:

- A. Finance Committee: March 6, 2006
- B. Planning Committee: March 6, 2006
- C. Public Works and Grounds Committee: March 6, 2006
- D. Public Safety Committee: March 7, 2006
- E. Civil Service Commission: March 9, 2006
- F. Grinnell Tourism: March Financials
- G. Park Board: January 18, 2006
- H. Planning and Zoning Commission: March 14, 2006
- I. Thank You: Family of Fred Grandstaff, Van Horn Park Committee
- J. Correspondence: Information in regard to a Resource Enhancement and Protection workshop.

COMMITTEE BUSINESS:

- A. Report from the Finance Committee.
 - o Discussion in regard to the draft resolution setting the ballot language for the local option sales tax.

The committee has provided consideration to the preferred term of the tax. Until the term has been decided by the county, the city cannot accurately allocate the anticipated funding. The city would like the term of the tax to extend a minimum of twenty years.

- Discussion in regard to the water and sewer connection fees for Steve Link Ford.

Moved by WHITE, second by WITT, to cap the connection fees paid by the developer at \$30,000 - \$35,000 rescinding all other offers, for the 2006 construction season only. Roll Call Vote: Ayes: White, Witt, Worley, Wright, Wilson, McNaul. Motion carried.

Behrens commented this agreement applies only to the larger lot and further discussion has revealed this development will provide eight new jobs.

- Review of the contract proposed by ImageTech in regard to the establishment of an electronic city archive system.

Moved by WHITE, second by WITT, to approve the contract as proposed by ImageTech. Roll Call Vote: Ayes: White, Witt, Worley, McNaul, Wilson, Wright. Motion carried.

- Discussion in regard to the Campbell Fund Request submitted for the Community Meal.

Moved by WHITE, second by WORLEY, to approve the request of the Community Meal and provide \$2,500.00 from the Campbell Fund. Roll Call Vote: Ayes: White, Worley, Witt, Wilson, McNaul, Wright. Motion carried.

Wilson noted this allocation from the Campbell Fund only supports a portion of the cost of the meal.

- Review of the requests for assistance from the Campbell Fund.

The requests were approved as presented.

White reviewed the inquiries including the status of the decorating the dumpster and the naming of the alleys contest. Due to lack of interest this project did not proceed. The city continues to wait on information from Grinnell State Bank in regard to the account used for ACH payment of utility bills. Finally, Wilson had requested discussion with the Library in regard to their fundraising efforts for the construction of a new library building.

B. Report from the Planning Committee.

- Schedule the public hearing on the proposed petitions of voluntary annexation for Monday, April 3, 2006 at 7:00 p.m.

Moved by WORLEY, second by MCNAUL, to approve and adopt Resolution No. 2940: "A RESOLUTION ESTABLISHING A PUBLIC HEARING ON THE PROPOSED PETITIONS FOR VOLUNTARY ANNEXATION." Roll Call Vote: Ayes: Worley, McNaul, Wright, Wilson, White, Witt. Motion carried.

- Schedule the public hearing on the proposal to rezone 300' in the city of Grinnell, Iowa commonly referred to as a portion of the R & B Preliminary Plat for Monday, April 3, 2006 at 7:00 p.m.

Moved by WORLEY, second by MCNAUL, to schedule the public hearing on the proposal to rezone 300' in the city of Grinnell, Iowa commonly referred to as a portion of the R & B Preliminary Plat for Monday, April 3, 2006 at 7:00 p.m. Roll Call Vote: Ayes: Worley, McNaul, White, Witt, Wright, Wilson. Motion carried.

- Schedule the public hearing on the proposed Addendum I to the Comprehensive Plan 2004 for Monday, April 3, 2006 at 7:00 pm.

Moved by WORLEY, second by MCNAUL, to schedule the public hearing on the proposed Addendum I to the Comprehensive Plan 2004 for Monday, April 3, 2006 at 7:00 pm. Roll Call Vote: Ayes: Worley, McNaul, Wilson, Wright, Witt, White. Motion carried.

- Discussion in regard to the draft resolution setting the ballot language for the local option sales tax.

The Planning Committee agreed with the Finance Committee that the twenty year sunset for the local option sales tax should be requested by the city of Grinnell. They felt if the sunset is established at twenty years, allocating funding for the municipal pool should be considered.

- Discussion in regard to zoning protection for the waste water treatment plant/compost site and airport.

Staff provided an update on the issue and the proposed map of the area being considered for zoning protection.

- Discussion in regard to non-point source water pollution.

This item was reviewed to develop a strategy to identify sources of pollution occurring in the city caused by lawn fertilizers being used on both residential and commercial properties. The committee would like to see a reduction in the use of the chemicals; however lawn treatment applications are regulated by the state and not part of local jurisdiction. The city will attempt to create an education initiative to encourage reduction in the use of the chemicals through voluntary compliance.

- Update in regard to the status of the Dark Skies Initiative.

This item will receive further consideration once an updated model ordinance is released by the national organization.

C. Report from the Public Works and Grounds Committee.

- Review of the Grinnell Wastewater Treatment Facility Inspection.

The facility is compliant with state regulation; however staff is beginning a review for updates that will be required to comply with new legislation.

- Approval of Change Order No. 2 in regard to the Chemical Feed System Improvements.

Moved by WITT, second by MCNAUL, to approve and adopt Resolution No. 2941: "A RESOLUTION APPROVING CONTRACT CHANGE ORDER NO. 2 WITH E.B. SPENCER ENGINEERING CO. OF JANESVILLE, IOWA FOR AN INCREASE TO THE CONTRACT COST IN THE AMOUNT OF \$235.00 FOR THE CHEMICAL FEED SYSTEM IMPROVEMENTS." Roll Call Vote: Ayes: Witt, McNaul, White, Worley, Wilson, Wright. Motion carried.

- Approval of Pay Request No. 1 (Final) in regard to the Chemical Feed System Improvements.

Moved by WITT, second by MCNAUL, to approve and adopt Resolution No. 2942 "A RESOLUTION AUTHORIZING PAYMENT OF CONTRACTOR'S PROGRESS PAYMENT NO. 1 (FINAL) IN THE AMOUNT OF \$10,497.50 TO E.B. SPENCER ENGINEERING CO. OF JANESVILLE, IOWA FOR WORK COMPLETED ON THE CHEMICAL FEED SYSTEM IMPROVEMENTS." Roll Call Vote: Ayes: Witt, McNaul, Wright, Wilson, White, Worley. Motion carried.

- Acceptance of the work completed in regard to the Chemical Feed System Improvements.

Moved by WITT, second by MCNAUL, to approve and adopt Resolution No. 2943: "RESOLUTION ACCEPTING WORK – CHEMICAL FEED SYSTEM IMPROVEMENTS." Roll Call Vote: Ayes: Witt, McNaul, White, Wright, Worley, Wilson. Motion carried.

- Approval of Pay Request No. 1 in regard to the Grinnell Veterinary Clinic Sanitary Sewer Extension.

Moved by WITT, second by MCNAUL, to approve and adopt Resolution No. 2944: "A RESOLUTION AUTHORIZING PAYMENT OF CONTRACTOR'S PROGRESS PAYMENT NO. 1 (FINAL) IN THE AMOUNT OF \$74,466.98 TO SCHOON CONSTRUCTION, INC. OF GRINNELL, IOWA FOR WORK COMPLETED ON THE GRINNELL VETERINARY CLINIC SANITARY SEWER EXTENSION." Roll Call Vote: Ayes: Witt, McNaul, Worley, White, Wilson, Wright. Motion carried.

- Discussion in regard to selection of a consultant for the Park Plan.

Moved by WITT, second by MCNAUL, to award the contract for the development of a Park Plan to Dunbar Jones in the amount of \$30,000.00. Roll Call Vote: Ayes: Witt, McNaul, White, Wilson, Wright, Worley. Motion carried.

- Discussion in regard to the water and sanitary sewer connection fees for Steve Link Ford.

The Public Works and Grounds Committee supports the action previously taken by the Finance Committee and the City Council.

- Discussion in regard to voluntary sorting of recycling materials.

Witt commented in regard to the distribution of the recycling guidelines. The intent of the information was to educate citizens on the proper instructions for sorting the materials. The request was for cooperation, not a mandate. Sorting reduces the amount of work completed by staff at both the curb and at the plant.

- Review of the request by Grinnell Trees Forever to plant trees on the east side of the community center on Arbor Day.

Moved by WITT, second by MCNAUL, to approve the request for the planting of trees on the east side of the community center on Arbor Day by Grinnell Trees Forever. Roll Call Vote: Ayes: Witt, McNaul, Wright, Worley, Wilson, White. Motion carried.

- Review of the request submitted by the Grinnell College Mortar Board in regard to the Hoofin' It 5K Run/Walk.

Moved by WITT, second by MCNAUL, to approve the request of the Grinnell College Mortar Board to conduct the Hoofin' 5K Run/Walk. Roll Call Vote: Ayes: Witt, McNaul, White, Worley, Wright, Wilson. Motion carried.

- Discussion in regard to curb and gutter at Smith Funeral Home.

Moved by WITT, second by WHITE, to complete the curb and gutter project working with Jasper Construction and Smith Funeral Home. Roll Call Vote: Ayes: Witt, White, McNaul, Wright, Wilson, Worley. Motion carried.

- Discussion in regard to the request by 6West, LLC for the paving of an alley.

The committee will report on this item again at a later date.

- Discuss purchase agreement with Poweshiek Water Association and the purchase area map.

Behrens reviewed the proposed map for the purchase of Poweshiek Water Association rural water accounts. Ongoing development to the south of Grinnell has prompted the city to consider purchasing the accounts that have now been annexed into corporate city limits. The area has been expanded from original area of consideration without increasing the price. The city will develop a process to be followed in the future when other accounts need to be considered for purchase. The agreement is currently being reviewed by the association. Further action will be taken once they approve the contract. The conversion from rural water to city water will take place near September 1, 2006.

The committee received an inquiry in regard to an alley and drainage issues. Staff will investigate the problem.

- D. Report from the Public Safety Committee
(Please Note: This meeting was held on Tuesday, March 7, 2006.)
 - Update in regard to the PALS development.

Wilson commented PALS is in the process of obtaining property for the establishment of a local animal shelter. The city intends to develop a partnership for locating animals picked up at large as part of the animal control ordinance. Abandoned animals will hopefully be able to be adopted as opposed to destroyed.

- Discussion in regard to the parking plan for the Central Business District.

This item was referred to the Central Business District Task Force. Specific consideration will be given to the issue of parking for downtown residences.

- Review of the proposed ordinance to implement no parking on 10th Avenue from Broad Street to East Street.

Staff will discuss this item with Grinnell College and their parking committee. No changes will take place until this fall.

Wilson commented in regard to the request to reconsider the use of the tornado sirens to indicate the noon hour. The committee has decided not to take any action on the inquiry at this time.

E. Mayor's Committee Appointment Recommendations:

There were no appointments made by the Mayor.

NEW BUSINESS: None.

SECOND READING OF THE ORDINANCE:

Moved by WORLEY, second by MCNAUL, to conduct the second reading of Ordinance No. 1266: "AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF GRINNELL, IOWA BY AMENDING PROVISIONS PERTAINING TO CHAPTER 4, ARTICLE IV." (Architectural Standards – Iowa Highway 146 and US Highway 6 Corridors.) Roll Call Vote: Ayes: Worley, McNaul, White, Wilson, Wright, Witt. Motion carried.

INQUIRIES: None.

REPORT FROM THE CITY MANAGER:

Behrens commented ongoing planning will begin later this week in regard to the Central Business District.

ADJOURN:

Moved by WITT, second by WORLEY, to adjourn this regular session of the Grinnell City Council. Vote: (6) ayes, motion carried.

ATTEST:

Gordon Canfield, Mayor

Cassandra R. Hage, City Clerk